

**AGENDA
FERRIS MAIN STREET BOARD
CITY OF FERRIS
A MUNICIPAL CORPORATION OF THE
STATE OF TEXAS, ELLIS COUNTY
AT THE
FERRIS PUBLIC LIBRARY
301 E. TENTH STREET, FERRIS, TEXAS 75125
7:00 P.M. MONDAY, DECEMBER 14, 2015**

NOTICE IS HEREBY GIVEN THAT THE FERRIS MAIN STREET BOARD OF THE CITY OF FERRIS WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON THE 14^H DAY OF DECEMBER, 2015 AT THE FERRIS PUBLIC LIBRARY LOCATED AT 301 E. TENTH STREET, FERRIS, TEXAS 75125 FOR THE PURPOSE OF CONSIDERING:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
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MAIN STREET BOARD BUSINESS

- | | | |
|----|--|---|
| 1. | Call to order. | Ø |
| 2. | Roll call to determine the presence of a quorum. | 1 |
| 3. | Recording of volunteer hour reporting. | 2 |

APPROVAL OF MINUTES

- | | | |
|----|---|---|
| 4. | Consider approval of Main Street Board meeting minutes of November 9, 2015. | 3 |
|----|---|---|

DISCUSSION

- | | | |
|----|---|---|
| 5. | Orientation for Bill Jordan and the Board (to catch up on events, work planned, etc.) | Ø |
|----|---|---|

OLD BUSINESS

- | | | |
|----|---|---|
| 6. | Discussion, consideration and action as may be appropriate regarding Christmas on the Square. | Ø |
|----|---|---|

12-14-2015 MAIN STREET AGENDA

7. Discussion, consideration and action as may be appropriate regarding 2015-2016 work plan items. Ø

CLOSING

8. Discuss items to be placed on next meeting's agenda. Ø

9. Adjourn. Ø

Executive Session Reservation

The Ferris Main Street Board reserves the right to convene into an Executive Session (closed to the public) as authorized by Section 551.071(2) of the TEXAS GOVERNMENT CODE, for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

Disability Assistance and Accommodation

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 544-2110 two working days prior to the meeting so that appropriate arrangements can be made.

I, CYNTHIA SANCHEZ, HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON OR BEFORE THE 11TH DAY OF DECEMBER, 2015 BY 5:00 P.M.


CYNTHIA SANCHEZ FOR
DESTINY WRIGHT,
CITY SECRETARY



MAIN STREET BOARD

MEETING ATTENDANCE RECORD

2015-2016

Main Street Board			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	14	12	9	14	11	8	22	11	9	13	11	8
Place 1	Shai Roos	Board Member	P	A	P									
Place 2	Donna Shaw	Secretary	P	P	P									
Place 3	Karmin Thomas	Vice Chair	P	P	A									
Place 4	Frankie Abrego	Board Member	A	P	A									
Place 5	Karen Carreon	Chair	P	P	P									
Place 6	Tina Miller	FABA President	P	A	P									
Place 7	Carol Wright	City Council Member	A	A	A									
Youth 1	Matthew Hipshire	Youth Adviser	P	P	A									
Youth 2	Andrea Arvizu	Youth Adviser	A	A	P									
Total Present:			6	5	5									

A quorum of the board is 4 members. (Does not include youth advisors)

City Staff			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	14	12	9	14	11	8	14	11	9	13	11	8
Staff	Bill Jordan	Chief Building Official	P	P	P									
Total Present:			7	6	6									

Chairman- "Will the Secretary please call the roll."
 The Secretary calls each member's position and name.
 They respond if they are present.
 Secretary- "A quorum is present."

P	Present
A	Absent
R	Resigned
D	Deceased
E	End of Term

Volunteer Log Sheet
(Include board and committee meetings for the calendar month)

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Sep-15	1	Shai Roos		1.00			*Record in 1/2 hour increments			
Sep-15	2	Donna Shaw					*Record for previous month			
Sep-15	3	Karmin Thomas		1.00			*Record hours for calendar month			
Sep-15	4	Frankie Abrego					*Hours to include:			
Sep-15	5	Karen Carreon		3.00			Board & Committee Meetings			
Sep-15	6	Tina Miller					Council Meetings			
Sep-15	7	Carol Wright					Board Trainings			
Sep-15	YA1	Matthew Hipshire		3.50			Festivals			
Sep-15	YA2	Andrea Arvizu					Travel Time			
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Oct-15	1	Shai Roos		2.00						
Oct-15	2	Donna Shaw		12.00						
Oct-15	3	Karmin Thomas		3.00						
Oct-15	4	Frankie Abrego								
Oct-15	5	Karen Carreon		16.00						
Oct-15	6	Tina Miller		2.00						
Oct-15	7	Carol Wright								
Oct-15	YA1	Matthew Hipshire		0.50						
Oct-15	YA2	Andrea Arvizu								
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Nov-15	1	Shai Roos		3.00						
Nov-15	2	Donna Shaw		4.00						
Nov-15	3	Karmin Thomas		3.00						
Nov-15	4	Frankie Abrego								
Nov-15	5	Karen Carreon								
Nov-15	6	Tina Miller								
Nov-15	7	Carol Wright								
Nov-15	YA1	Matthew Hipshire								
Nov-15	YA2	Andrea Arvizu		1.00						
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Dec-15	1	Shai Roos								
Dec-15	2	Donna Shaw								
Dec-15	3	Karmin Thomas								
Dec-15	4	Frankie Abrego								
Dec-15	5	Karen Carreon								
Dec-15	6	Tina Miller								
Dec-15	7	Carol Wright								
Dec-15	YA1	Matthew Hipshire								
Dec-15	YA2	Andrea Arvizu								

**STATE OF TEXAS
COUNTY OF ELLIS**

**THE FERRIS MAIN STREET BOARD MET IN A REGULAR
SESSION NOVEMBER 9, 2015 AT 7:00 P.M. AT THE FERRIS
PUBLIC LIBRARY, LOCATED AT 301 E. TENTH STREET, FERRIS,
TEXAS 75125.**

MEMBERS PRESENT

Shai Roos, Place 1
Donna Shaw, Place 2
Karen Carreon, Place 5
Tina Miller, Place 6
Andrea Arvizu, Youth 2

STAFF PRESENT

Bill Jordan, Building Official

MEMBERS ABSENT

Karmin Thomas, Place 3
Frankie Abrego, Place 4
Carol Wright, Place 7
Matthew Hipshire, Youth 1

STAFF ABSENT

MAIN STREET BOARD BUSINESS

1. Call to order.

Tina Miller called the meeting to order at 7:13 P.M.

2. Roll call to determine the presence of a quorum.

The roll was called and a quorum was determined to be present.

3. Discussion of the changes at City of Ferris.

The board discussed the changes at City of Ferris. The Chief Building Official, Bill Jordan and the Public Works Director, Red Taylor, were introduced to the.

4. Recording of volunteer hour reporting.

The reporting of hours for the 2015-2016 year will be done on a monthly basis. The hours for October, 2015 were logged.

APPROVAL OF MINUTES

5. Consider approval of Main Street Board meeting minutes of October 12, 2015.

Donna Shaw moved to approve the meeting minutes for the Main Street Board meeting of October 12, 2015. Seconded by Tina Miller. For: Unanimous. Motion carried 4-0-0.

DISCUSSION

6. Discussion of the Texas Downtown Association field trip to Ferris.

The board discussed the Texas Downtown Association field trip to Ferris that kicked off at the City Council Chambers with breakfast.

7. Discussion of the status of the Alley Park.

Red Taylor discussed the water lines, Atmos Energy, gravel and handicap access. The alley park was looked at by an architect. The architect detected a few problems such as migrating gravel. Red Taylor will propose a possible plan at the December 14, 2015 meeting.

OLD BUSINESS

8. Discussion, consideration and action as may be appropriate regarding Christmas on the Square.

The board discussed Christmas on the Square. This year it will be held on Saturday, December 5, 2015. The lights will need to be replaced this year. The board was made aware that while putting up the decorations is important, taking them down is equally important. Donations are still needed.

9. Discussion, consideration and action as may be appropriate regarding 2015-2016 work plan items.

11-09-2015 MAIN STREET MINUTES

Donna Shaw moved to for this item to be tabled until the next meeting. Seconded by Shai Roos. For: Unanimous. Motion carried 4-0-0.

CLOSING

10. Discuss items to be placed on next meeting's agenda.

- Work Plan
- Christmas on the Square recap
- Orientation for Bill and the Board (to catch up on events, work planned, etc.)

11. Adjourn.

With no further business to come before the board, Shai Roos moved to adjourn the meeting. Seconded by Karmin Thomas. For: Unanimous. Motion carried 4-0-0. Meeting adjourned at 8:45 P.M.

APPROVED THIS, THE 14TH DAY OF DECEMBER, 2015.

ATTEST:

Bill Jordan
Chief Building Official

Cynthia Sanchez
Secretary to City Manager

**Important administrative notation:*

These minutes have been composed by using meeting notes provided to Cynthia Sanchez.